

Minutes of the Meeting of the Garrison Fire District Held on the 10th of October 2023

1. **Call to Order.** The meeting of the Commissioners of the Garrison Fire District was called to order by Commissioner Lomonaco, at 7:00 p.m

Commissioners Present: Commissioner Brower, Commissioner Lomonaco, Commissioner Reich and Commissioner Prentice

A quorum was present.

Other's Present: Secretary, Chief, and President of Company Board

2. **Pledge of Allegiance.** The pledge was led by Commissioner Lomonaco.

3. **Secretary's Minutes.**

On a motion by Commissioner Lomonaco, which was seconded by Commissioner Reich, the Board moved to approve the minutes from the September 11th Meeting. The vote was, Yays: 4, Nays: 0, Abstain: 0. All present in favor. Motion Carried.

On a motion by Commissioner Prentice, which was seconded by Commissioner Brower, the Board moved to approve the minutes from the September 25th Meeting. The vote was, Yays: 4, Nays: 0, Abstain: 0. All present in favor. Motion Carried.

4. **Treasurer's Report.**

- a. September report was reviewed and approved.

On a motion by Commissioner Lomonaco, which was seconded by Commissioner Prentice, the Board moved to approve the Treasurer's reports as spoken. The vote was, Yays: 4 Nays: 0, Abstain: 0. All present in favor. Motion carried.

5. **Chief's Report.**

- a. The Chief shared a copy of his call log and a report. They were discussed and are attached to these minutes.

On a motion by Commissioner Reich, which was seconded by Commissioner Prentice, the Board moved to approve the Chief's report as spoken. The vote was, Yays: 4, Nays: 0, Abstain: 0. All present in favor. Motion Carried.

6. President/Company Report.

- a. Company is actively working for new members.
- b. There will be a Halloween Party on Sat 10/28 in the member's lounge
- c. s lounge
- d. The Company will be planning an outing to an Army Game on 11/18

7. Correspondence.

- a. The District received a \$2,072.58 refund check from the Workers Comp Policy.

8. Apparatus.

- a. Seagrave is looking for additional \$ for the truck ordered due to cost increases and production delays. Commissioner Reich will reach out to the District's attorney to see how he suggests we proceed.

9. Building and Grounds.

- a. Minor foundation repairs around Station #2 are complete.
- b. Caulking complete by back door at Station #2.
- c. Painting of stairs of bailout building complete.
- d. Installation of new floor in the Bays of Station #2 beginning 10/17. Should take 5 days to complete. Sherrif McConville will increase night patrols during the process.

10. Finance & Insurance.

- a. Commissioner Prentice had a meeting with JP Morgan Chase regarding opening Securities Accounts.

11. Community Relations.

- a. Once again hosting the Putnam County Flu Clinic on 10/11 from 2pm to 6 pm

12. LOSAP.

- a. Nothing to report

13. Long Range Planning

- a. Nothing to report

14. Grants.

- a. Nothing to report

15. District Health & Safety.

- a. Nothing to report

16. Web.

- a. Nothing to report

17. Policies & Procedure.

- a. Putnam Cnty EMS, as per Commissioner Lipton, is requesting a copy of the District's Cancelled Call Policy.

On a motion by Commissioner Lomonaco, which was seconded by Commissioner Brower, the Board moved to approve the Automatic Fire Alarms - Requests to Cancel Response by Homeowner / Occupant Policy. The vote was, Yays: 4, Nays: 0, Abstain: 0. All present in favor. Motion Carried.

18. Old Business.

- a. Nothing to report

19. New Business.

- a. The District Election for 12/12 was discussed.
- b. Public Budget Hearing Tuesday October 17th.
- c. The next District Meeting will be on Monday November 13th.
- d. Deadline for Commissioner Candidate Petition is 11/22/23.

On a motion by Commissioner Brower, which was seconded by Commissioner Reich, the Board moved to have the polls open from 6 pm to 9 pm during the Annual Election of the Garrison Fire District on Tuesday 12/12/23. The vote was, Yays: 4, Nays: 0, Abstain: 0. All present in favor, Motion Carried.

On a motion by Commissioner Reich, which was seconded by Commissioner Lomonaco, the Board moved for Dottie Gilman to be designated the Chair of the Election and Diane Travis and Diana Swinburne to be designated Election Inspectors. All of which will be paid \$70 for working the Annual Election on Tuesday 12/12/23. Cristin Erickson is designated as an alternate. The vote was, Yays: 4, Nays: 0, Abstain: 0. All present in favor, Motion Carried.

On a motion by Commissioner Brower, which was seconded by Commissioner Reich, the Board moved to accept the amended end of year Financial Audit from Nugent & Haeussler for 2022. The vote was, Yays: 4, Nays: 0, Abstain: 0. All present in favor, Motion Carried.

20. Public Comments.

- a. No comments.

21. Presentation of Vouchers. The Board then reviewed the checks that were to be issued.

On a motion by Commissioner Brower, which was seconded by Commissioner Reich, the Board approved the payment of vouchers in the amount of \$58,363.34. The vote was, Yays: 4, Nays: 0, Abstain: 0. All present in favor. Motion carried.

22. Meeting Adjournment. With no further business to conduct, on a motion by Commissioner Lomonaco, which was seconded by Commissioner Prentice, the meeting was adjourned at 8:09 p.m. The vote was, Yays: 4, Nays: 0, Abstain: 0. All present in favor, Motion Carried.

Respectfully submitted,

Cristin Erickson, Fire District Secretary