

Minutes of the Meeting of the Garrison Fire District Held on the 11th of September 2023

1. **Call to Order.** The meeting of the Commissioners of the Garrison Fire District was called to order by Commissioner Lomonaco, at 7:00 p.m

Commissioners Present: Commissioner Brower, Commissioner Lomonaco, Commissioner Reich and Commissioner Prentice

A quorum was present.

Other's Present: Secretary and Chief

2. **Pledge of Allegiance.** The pledge was led by Commissioner Lomonaco.

3. **Secretary's Minutes.**

On a motion by Commissioner Prentice, which was seconded by Commissioner Brower, the Board moved to approve the minutes from the August 14th Meeting. The vote was, Yays: 3 - Commissioner Brower, Commissioner Lomonaco, and Commissioner Prentice, Nays: 0, Abstain: 1 - Commissioner Reich. Motion Carried.

4. **Treasurer's Report.**

- a. August report was reviewed and approved.
- b. The Capital Reserve Fund Balance is \$169,093.00 at the end of 2022. The District is allocating \$147,200.00 for the following items: \$100,000 to the new mini truck, \$3,200 to the De-watering pump, \$11,000 to the lifting airbag, \$9,000 Stabilizer, \$24,000 to Brow lights for rescue truck. The remainder will be set aside to offset the rising utility costs.

On a motion by Commissioner Lomonaco, which was seconded by Commissioner Prentice, the Board moved to approve the Treasurer's reports as spoken. The vote was, Yays: 4 Nays: 0, Abstain: 0. All present in favor. Motion carried.

5. Chief's Report.

- a. The Chief shared a copy of his call log and a report. They were discussed and are attached to these minutes.

On a motion by Commissioner Brower, which was seconded by Commissioner Reich, the Board moved to approve the Chief's report as spoken. The vote was, Yays: 4, Nays: 0, Abstain: 0. All present in favor. Motion Carried.

6. President/Company Report.

- a. Company went to Community Day in Cold Spring on 9/2 and participated. The Membership Committee was there looking for new volunteers.

7. Correspondence.

- a. The District received a \$4,300.00 refund check from the Workers Comp Policy.

8. Apparatus.

- a. Covered in Chief's report.

9. Building and Grounds.

- a. Harris Remodeling will be doing minor repairs around Station #2 as per the recommendations made in the Capital Needs Assessment Report.

10. Finance & Insurance.

- a. A Money Market Account would afford the District better interest rates. A new account would need to be set up for each of the reserve accounts to accomplish that. Commissioner Prentice looking into moving to another bank with our accounts. He will be setting up a meeting with Chase.

11. Community Relations.

- a. The Company participated in Community Day on 9/2.

12. LOSAP.

- a. Nothing to report

13. Long Range Planning

- a. Nothing to report

14. Grants.

- a. Nothing to report

15. District Health & Safety.

- a. All members due are scheduled for their physicals.

16. Web.

- a. The Company will be voting at the next membership meeting to design a new website with Fire Solutions.

17. Policies & Procedure.

- a. Putnam Cnty EMS, as per Commissioner Lipton, is requesting a copy of the District's Cancelled Call Policy. The policy was discussed and a finalized policy will be voted on at the next District Meeting.

18. Old Business.

- a. Nothing to report

19. New Business.

- a. The Board interviewed a potential new junior member: Collin Hopkins.
- b. Brothers Landscaping will be installing some new plantings around Station #2 to replace some dead plants and make property improvements.
- c. Budget Workshop Monday September 25th.
- d. Proposed Budget to be adopted by September 25th.
- e. The next District Meeting will be on Tuesday October 10th.
- f. Public Budget Hearing Tuesday October 17th.

On a motion by Commissioner Reich, which was seconded by Commissioner Lomonaco, the Board approved the membership of Junior member Collin Hopkins pending approval of the Company. The vote was, Yays: 4, Nays: 0, Abstain: 0. All present in favor. Motion carried.

On a motion by Commissioner Lomonaco, which was seconded by Commissioner Brower, the Board **RESOLVED**

WHEREAS, the Board of Fire Commissioners of the Garrison Fire District having duly considered the bids received and opened on July 10, 2023, installation of Epoxy flooring of the bay floors of Station #2 following published notice thereof,

NOW, THEREFORE IT IS

RESOLVED, that, according to the New York State Environmental Quality Review Act ("SEQR") the purchase of equipment is deemed to be a Type II action pursuant to 6 NYCRR 617.5(c)(31), has been found to not have a significant adverse impact on the environment, and has been statutorily exempted from SEQR review; and it is further

RESOLVED, that the Garrison Fire District does hereby award the bid to the only qualified bidder, Hoffman Floor Covering Corp., in the total amount of \$34,800.00, subject to the approval of the resolutions for use of the District's reserve funds which will provide for the purchase therefor, and that the Chairman of the Board of Fire Commissioners is hereby authorized to execute the contract with Hoffman Floor Covering Corp, on behalf of the Garrison Fire District subject to prior approval of the District's legal counsel. The vote was, Yays: 4 - Commissioner Brower, Commissioner Lomonaco, Commissioner Prentice, and Commissioner Reich, Nays: 0, Abstain: 0. All present in favor. The foregoing resolution was thereupon declared duly adopted and approved by the Board of Fire Commissioners.

On a motion by Commissioner Lomonaco, which was seconded by Commissioner Brower, the Board **RESOLVED**, that pursuant to Section 6-g of the General Municipal Law, as amended, the Garrison Fire District does hereby authorize the transfer of an amount not to exceed \$45,000.00 from its Building Repair and Replacement Capital Reserve Account to the District's General Operating Account for continued Fire District operations including installation of Epoxy flooring of the bay floors of Station #2 and other associated costs for Fire District purposes and services related thereto.

No expenditure shall be made except upon authorization of the Board; and it is further

RESOLVED, that this resolution is subject to a permissive referendum as provided by Section 6-g of the General Municipal Law. The vote was, Yays: 4 - Commissioner Brower, Commissioner Lomonaco, Commissioner Prentice, and Commissioner Reich, Nays: 0, Abstain: 0. All present in favor. The foregoing resolution was thereupon declared duly adopted and approved by the Board of Fire Commissioners.

20. Public Comments.

- a. No comments.

21. Presentation of Vouchers. The Board then reviewed the checks that were to be issued.

On a motion by Commissioner Brower, which was seconded by Commissioner Lomonaco, the Board approved the payment of vouchers in the amount of \$24,035.68. The vote was, Yays: 4, Nays: 0, Abstain: 0. All present in favor. Motion carried.

22. Meeting Adjournment. With no further business to conduct, on a motion by Commissioner Prentice, which was seconded by Commissioner Reich, the meeting was adjourned at 8:46 p.m. The vote was, Yays: 4, Nays: 0, Abstain: 0. All present in favor, Motion Carried.

Respectfully submitted,

Cristin Erickson, Fire District Secretary