

Minutes of the Meeting of the Garrison Fire District Held on the 15th of October 2024

1. **Call to Order.** The meeting of the Commissioners of the Garrison Fire District was called to order by Commissioner Prentice, at 7:30 p.m

Commissioners Present: Commissioner Lomonaco, Commissioner Brower, and Commissioner Prentice

A quorum was present.

Other's Present: Secretary, Chief, Company President and members of the Company

2. **Pledge of Allegiance.** The pledge was led by Commissioner Prentice.

3. **Secretary's Minutes.**

On a motion by Commissioner Lomonaco, which was seconded by Commissioner Brower, the Board moved to approve the minutes from the September 9th Meeting. The vote was, Yays: 3, Nays: 0, Abstain:0. All present in favor. Motion Carried.

On a motion by Commissioner Lomonaco, which was seconded by Commissioner Prentice, the Board moved to approve the minutes from the September 23rd Meeting. The vote was, Yays: 3, Nays: 0, Abstain:0. All present in favor. Motion Carried.

4. **Treasurer's Report.**

- a. September report was reviewed and approved.

On a motion by Commissioner Lomonaco, which was seconded by Commissioner Brower, the Board moved to approve the Treasurer's reports as spoken. The vote was, Yays: 3 Nays: 0, Abstain: 0. All present in favor. Motion carried.

5. **Chief's Report.**

- a. The Chief shared a copy of his call log and a report. They were discussed and are attached to these minutes.
- b. Boat is coming out of the water on Sunday
- c. \$6,625 was given to the District from the sale of decommissioned District property.

On a motion by Commissioner Lomonaco, which was seconded by Commissioner Brower, the Board moved to approve the Chief's report as spoken. The vote was, Yays: 3, Nays: 0, Abstain: 0. All present in favor. Motion Carried.

6. President/Company Report.

- a. The Company is recruiting at the train station
- b. The Company paid for a bouncy house at the school's Fall Festival and put up a recruiting table at the event
- c. Halloween Party Sat 10/26

7. Correspondence.

- a. Nothing to report

8. Apparatus.

- a. Covered in Chief's report.

9. Building and Grounds.

- a. Getting bids for snow plowing for the winter.
- b. Dry Hydrant Project is complete at the Rec Center including lines and signs.

10. Finance & Insurance.

- a. Nothing to report

11. Community Relations.

- a. Castle to River Run doing traffic control on 10/20.
- b. Dedication of new ambulance in memory of Louie Lombardo at Highlands CC from 3 to 6 pm on 10/20.

12. LOSAP.

- a. Funds in good shape

13. Long Range Planning

- a. Plan to have a workshop before the end of the year

14. Grants.

- a. Filing annual yearly paperwork renewal with FEMA.
- b. Chief to contact the grant writer to write the 2024/2025 grants.

15. District Health & Safety.

- a. Up to date

16. Web.

- a. Nothing to report.

17. Policies & Procedure.

- a. Finalized the FF & Officer Training Criteria Policy

On a motion by Commissioner Prentice, which was seconded by Commissioner Brower, the Board approved The FF & Officer Training Criteria Policy. The vote was, Yays: 3, Nays: 0, Abstain: 0. All present in favor. Motion carried.

18. Old Business.

- a. There was a discussion of the 2025 budget

On a motion by Commissioner Lomonaco, which was seconded by Commissioner Brower, the Board moved to approve the 2025 expense budget of \$798,150 of which \$798,150 will be raised by real estate tax which is an increase of \$15,650 or 2% over last year. The vote was, Yays: 3 - Commissioner Brower, Commissioner Prentice, Commissioner Erickson, and Commissioner Lomonaco. Nays: 0, Abstain: 0. All present in favor, Motion carried.

19. New Business.

- a. The next District Meeting will be on Tuesday November 12th.
- b. Candidate Petitions due by 5:00pm on November 19th
- c. District Election is on Tuesday December 10th

On a motion by Commissioner Brower, which was seconded by Commissioner Prentice, the Board moved to have the polls open from 6 pm to 9 pm during the Annual Election of the Garrison Fire District on Tuesday 12/10/24. The vote was, Yays: 3, Nays: 0, Abstain: 0. All present in favor, Motion Carried.

On a motion by Commissioner Prentice, which was seconded by Commissioner Lomonaco, the Board moved for Diane Travis to be designated the Chair of the Election and Judy Dunstan and Diana Swinburne to be designated Election Inspectors. All of which will be paid \$70 for working the Annual Election on Tuesday 12/10/24. Cristin Erickson is designated as an alternate. The vote was, Yays: 3, Nays: 0, Abstain: 0. All present in favor, Motion Carried.

20. Public Comments.

- a. Nothing to report

21. Executive Session.

On a motion by Commissioner Prentice, which was seconded by Commissioner Brower, the Board moved to go into Executive Session at 8:11 pm to discuss the medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation. The vote was, Yays: 3, Nays: 0, Abstain: 0. All present in favor. Motion Carried.

On a motion by Commissioner Brower, which was seconded by Commissioner Lomonaco, the Board moved to come out of Executive Session at 8:34 pm. No action was taken in Executive Session. The vote was, Yays: 3, Nays: 0, Abstain: 0. All present in favor. Motion Carried.

22. Presentation of Vouchers. The Board then reviewed the checks that were to be issued.

On a motion by Commissioner Brower, which was seconded by Commissioner Prentice, the Board approved the payment of vouchers in the amount of 54,534.97. The vote was, Yays: 3, Nays: 0, Abstain: 0. All present in favor. Motion carried.

23. Meeting Adjournment. With no further business to conduct, on a motion by Commissioner Lomonaco, which was seconded by Commissioner Brower, the meeting was adjourned at 8:37 p.m. The vote was, Yays: 3, Nays: 0, Abstain: 0. All present in favor, Motion Carried.

Respectfully submitted,

Cristin Erickson, Fire District Secretary