

Minutes of the Meeting of the Garrison Fire District Held on the 11th of March 2024

1. **Call to Order.** The meeting of the Commissioners of the Garrison Fire District was called to order by Commissioner Lomonaco, at 7:00 p.m

Commissioners Present: Commissioner Brower, Commissioner Lomonaco, Commissioner Mackey and Commissioner Prentice – 7:10pm

A quorum was present.

Other's Present: Secretary, Chief, 1st Asst Chief, 2nd Asst Chief, Company President, and members of the Company

2. **Pledge of Allegiance.** The pledge was led by Commissioner Lomonaco.

3. **Secretary's Minutes.**

On a motion by Commissioner Lomonaco, which was seconded by Commissioner Brower, the Board moved to approve the minutes from the Organizational Meeting. The vote was, Yays: 3 - Commissioner Brower, Commissioner Lomonaco, and Commissioner Prentice, Nays: 0, Abstain: 1 - Commissioner Mackey. Motion Carried.

On a motion by Commissioner Lomonaco, which was seconded by Commissioner Mackey, the Board moved to approve the minutes from the February 12th Meeting. The vote was, Yays: 3 - Commissioner Brower, Commissioner Lomonaco, and Commissioner Mackey, Nays: 0, Abstain: 1 - Commissioner Prentice. Motion Carried.

4. **Treasurer's Report.**

- a. End of year, January, and February reports were reviewed and approved.
- b. AUD report was submitted

On a motion by Commissioner Lomonaco, which was seconded by Commissioner Prentice, the Board moved to approve the Treasurer's reports as spoken. The vote was, Yays: 4 Nays: 0, Abstain: 0. All present in favor. Motion carried.

5. **Chief's Report.**

- a. The Chief shared a copy of his call log and a report. They were discussed and are attached to these minutes.
- b. There was a 2nd list of items that the chief would like to see decommissioned.

On a motion by Commissioner Brower, which was seconded by Commissioner Mackey, the Board moved to approve the Chief's report as spoken. The vote was, Yays: 4, Nays: 0, Abstain: 0. All present in favor. Motion Carried.

On a motion by Commissioner Lomonaco, which was seconded by Commissioner Mackey, the Board moved to approve decommissioning and disposing of the list of items recommended by the Chief. The vote was, Yays: 4, Nays: 0, Abstain: 0. All present in favor. Motion Carried.

6. President/Company Report.

- a. The Company has a list of items in need of repair at Station #2 - Commissioner Brower will work on resolving the items on the list.
- b. There was a discussion regarding building access and fob assignment for access to the building and it needing to be addressed. The District established they would be putting together a comprehensive list of fobs and putting in controls for remote access as they are responsible for securing the building and pay for the security company that monitors the premises.

7. Correspondence.

- a. Decision made from Worker's Comp regarding a claim
- b. Email received by District Secretary and Chief from Peter Richter – resolved by Chief.

8. Apparatus.

- a. Covered in Chief's report.

On a motion by Commissioner Brower, which was seconded by Commissioner Lomonaco, the Board approved spending up to \$15,000.00 at Campbell Supply Co to repair 15-61 Rescue Truck. The vote was, Yays: 4, Nays: 0, Abstain: 0. All present in favor. Motion carried.

9. Building and Grounds.

- a. Increases from some service providers

On a motion by Commissioner Brower, which was seconded by Commissioner Lomonaco, the Board approved increasing Francisco's cleaning expenses to \$900.00 a month. The vote was, Yays: 4, Nays: 0, Abstain: 0. All present in favor. Motion carried.

On a motion by Commissioner Lomonaco, which was seconded by Commissioner Mackey, the Board approved increasing Brothers Lawn & Landscaping fees for Station #1 & #2 by \$155.00 to \$3,935.00. The vote was, Yays: 4, Nays: 0, Abstain: 0. All present in favor. Motion carried.

10. Finance & Insurance.

- a. Moving funds to different District Accounts
- b. 2 checks from the Company have been deposited to the bank

On a motion by Commissioner Prentice, which was seconded by Commissioner Brower, the Board approved moving \$400,000.00 from the general operating fund to US Treasury Bills with a maturity date not to exceed 6 months. The vote was, Yays: 4, Nays: 0, Abstain: 0. All present in favor. Motion carried.

11. Community Relations.

- a. Nothing to report

12. LOSAP.

- a. Final LOSAP information to be filed with VFIS
- b. Dennis Rotenburgh's monthly LOSAP pension to continue for his widow

13. Long Range Planning

- a. Chief to reevaluate the list of pending items and a workshop meeting to be planned in the next quarter.

14. Grants.

- a. Nothing to report

15. District Health & Safety.

- a. 2 members have physicals due – they have been scheduled

16. Web.

- a. District will be getting a new website to be administered by Firehouse Solutions.

On a motion by Commissioner Lomonaco, which was seconded by Commissioner Brower, the Board approved spending up to \$1,800.00 with Firehouse Solutions for a new District website. The vote was, Yays: 4, Nays: 0, Abstain: 0. All present in favor. Motion carried.

17. Policies & Procedure.

- a. The Board introduced 2 new policy's
- b. Medical Leave, Firefighter and Officer Training Criteria pending review to finalize policy's.

On a motion by Commissioner Lomonaco, which was seconded by Commissioner Prentice, the Board approved a Refreshment Policy. The vote was, Yays: 4, Nays: 0, Abstain: 0. All present in favor. Motion carried.

On a motion by Commissioner Lomonaco, which was seconded by Commissioner Brower, the Board approved a Smoking and Pet Policy. The vote was, Yays: 4, Nays: 0, Abstain: 0. All present in favor. Motion carried.

18. Old Business.

- a. Nothing to report

19. New Business.

- a. Potential new member Jonathan Mendieta interviewed with the Board – District will vote on member after he is approved by Company and has physical and clears background check.
- b. The Installation Dinner is Sat March 23rd at The Garrison.
- c. The next District Meeting will be on Monday April 8th.

20. Public Comments.

- a. Rodney Tudor commented that he feels that previous members of the Company that would like to rejoin should be allowed to do so.

21. Presentation of Vouchers. The Board then reviewed the checks that were to be issued.

On a motion by Commissioner Brower, which was seconded by Commissioner Lomonaco, the Board approved the payment of vouchers in the amount of 38,454.64. The vote was, Yays: 4, Nays: 0, Abstain: 0. All present in favor. Motion carried.

22. Meeting Adjournment. With no further business to conduct, on a motion by Commissioner Mackey, which was seconded by Commissioner Prentice, the meeting was adjourned at 8:35 p.m. The vote was, Yays: 4, Nays: 0, Abstain: 0. All present in favor, Motion Carried.

Respectfully submitted,

Cristin Erickson, Fire District Secretary