

Minutes of the Meeting of the Garrison Fire District Held on the 13th of May 2024

1. **Call to Order.** The meeting of the Commissioners of the Garrison Fire District was called to order by Commissioner Prentice, at 7:00 p.m

Commissioners Present: Commissioner Lomonaco, Commissioner Brower, Commissioner Mackey, and Commissioner Prentice

A quorum was present.

Other's Present: Secretary, Chief, Company President, and members of the Company Board

2. **Pledge of Allegiance.** The pledge was led by Commissioner Lomonaco.

3. **Secretary's Minutes.**

On a motion by Commissioner Brower, which was seconded by Commissioner Mackey, the Board moved to approve the minutes from the April 18th Meeting. The vote was, Yays: 4, Nays: 0, Abstain:0. All present in favor. Motion Carried.

On a motion by Commissioner Prentice, which was seconded by Commissioner Lomonaco, the Board moved to approve the minutes from the April 22th Meeting. The vote was, Yays: 3 - Commissioner Lomonaco, Commissioner Mackey, and Commissioner Prentice, Nays: 0, Abstain:1 - Commissioner Brower. All present in favor. Motion Carried.

4. **Treasurer's Report.**

- a. April report was reviewed and approved.
- b. New AUD audit filed within extension timeline.
- c. Auditors were told District expects a timely Audit by 6/30.

On a motion by Commissioner Lomonaco, which was seconded by Commissioner Brower, the Board moved to approve the Treasurer's reports as spoken. The vote was, Yays: 4 Nays: 0, Abstain: 0. All present in favor. Motion carried.

5. **Chief's Report.**

- a. The Chief shared a copy of his call log and a report. They were discussed and are attached to these minutes.

On a motion by Commissioner Brower, which was seconded by Commissioner Prentice, the Board moved to approve the Chief's report as spoken. The vote was, Yays: 4, Nays: 0, Abstain: 0. All present in favor. Motion Carried.

6. President/Company Report.

- a. Junk being removed from Station #1 and cooler being removed from Station #2.
- b. Digital sign working again.

7. Correspondence.

- a. Nothing to report

8. Apparatus.

- a. Covered in Chief's report.

9. Building and Grounds.

- a. Replace bushes that were oversalted over the winter at Station #2.
- b. Landscaper to clean and landscape back of Station #2.

10. Finance & Insurance.

- a. Nothing to report

11. Community Relations.

- a. Putnam County Sheriff's Dept used bathrooms on 5/6 during their run for Special Olympics.
- b. Commissioner Prentice asked to join the ESSAB.

12. LOSAP.

- a. Nothing to report

13. Long Range Planning

- a. Nothing to report

14. Grants.

- a. Unable to get digital grant submission to process in time for the deadline.
- b. Looking for a new grant writer.

15. District Health & Safety.

- a. Needed physicals scheduled and pending.

16. Web.

- a. Finalizing the new District website to be administered by Firehouse Solutions.

17. Policies & Procedure.

On a motion by Commissioner Lomonaco, which was seconded by Commissioner Prentice, the Board approved an Injury & Medical Leave Policy. The vote was, Yays: 4, Nays: 0, Abstain: 0. All present in favor. Motion carried.

18. Old Business.

- a. Putnam County cancelled Primary Elections on 6/25.

19. New Business.

- a. The District Board and Company Board had a conversation regarding moving forward in a respectful manner to work together to achieve their goals for the smooth operation of the Fire District as in the past.
- b. The Chief will let the current officers know that the District needs a copy of their completed training class dates and certificates by the next District Meeting.
- c. District will interview members named in complaints received on Monday May 20th.
- d. Workshop Policy Meeting Tuesday May 28th.
- e. The next District Meeting will be on Monday June 10th.

20. Public Comments.

- a. Nothing to report

21. Executive Session.

On a motion by Commissioner Lomonaco, which was seconded by Commissioner Brower, the Board moved to go into Executive Session at 9:03 pm to discuss the medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation. The vote was, Yays: 4, Nays: 0, Abstain: 0. All present in favor. Motion Carried.

On a motion by Commissioner Brower, which was seconded by Commissioner Lomonaco, the Board moved to come out of Executive Session at 9:14 pm. No action was taken in Executive Session. The vote was, Yays: 4, Nays: 0, Abstain: 0. All present in favor. Motion Carried.

22. Presentation of Vouchers. The Board then reviewed the checks that were to be issued.

On a motion by Commissioner Brower, which was seconded by Commissioner Lomonaco, the Board approved the payment of vouchers in the amount of 53,974.89. The vote was, Yays: 4, Nays: 0, Abstain: 0. All present in favor. Motion carried.

23. Meeting Adjournment. With no further business to conduct, on a motion by Commissioner Mackey, which was seconded by Commissioner Prentice, the meeting was adjourned at 9:20 p.m. The vote was, Yays: 4, Nays: 0, Abstain: 0. All present in favor, Motion Carried.

Respectfully submitted,

Cristin Erickson, Fire District Secretary