

Minutes of the Meeting of the Garrison Fire District Held on the 15th of July 2024

1. **Call to Order.** The meeting of the Commissioners of the Garrison Fire District was called to order by Commissioner Lomonaco, at 7:00 p.m

Commissioners Present: Commissioner Lomonaco, Commissioner Brower, Commissioner Erickson, and Commissioner Prentice

A quorum was present.

Other's Present: Secretary, Chief, and Company President

2. **Pledge of Allegiance.** The pledge was led by Commissioner Lomonaco.

3. **Secretary's Minutes.**

On a motion by Commissioner Lomonaco, which was seconded by Commissioner Brower, the Board moved to approve the minutes from the June 10th Meeting. The vote was, Yays: 4, Nays: 0, Abstain:0. All present in favor. Motion Carried.

On a motion by Commissioner Prentice, which was seconded by Commissioner Erickson, the Board moved to approve the minutes from the Jun 26th Meeting. The vote was, Yays: 4, Nays: 0, Abstain:0. All present in favor. Motion Carried.

4. **Treasurer's Report.**

- a. June report was reviewed and approved.
- b. A preliminary budget conversation was held.

On a motion by Commissioner Prentice, which was seconded by Commissioner Lomonaco, the Board moved to approve the Treasurer's reports as spoken. The vote was, Yays: 4 Nays: 0, Abstain: 0. All present in favor. Motion carried.

On a motion by Commissioner Lomonaco, which was seconded by Commissioner Prentice, the Board moved to finalize and submit the Audit from Nugent & Haeussler PC to the State. The vote was, Yays: 4 Nays: 0, Abstain: 0. All present in favor. Motion carried.

5. **Chief's Report.**

- a. The Chief shared a copy of his call log and a report. They were discussed and are attached to these minutes.

On a motion by Commissioner Lomonaco, which was seconded by Commissioner Erickson, the Board moved to approve the Chief's report as spoken. The vote was, Yays: 4, Nays: 0, Abstain: 0. All present in favor. Motion Carried.

6. President/Company Report.

- a. The Company has 5 cable boxes and 3 are out of date that need to be replaced. Commissioner Lomonaco will set up an appointment to get this resolved.
- b. There are proposed changes to the Company bi-laws regarding dissolving the 2nd Assistant Chief and 2nd Assistant Lieutenant positions that the Company would like District feedback on.

7. Correspondence.

- a. Nothing to report

8. Apparatus.

- a. Covered in Chief's report.

9. Building and Grounds.

- a. New AC unit on order for Station #2.

10. Finance & Insurance.

- a. Nothing to report

11. Community Relations.

- a. Nothing to report

12. LOSAP.

- a. The account is very healthy

13. Long Range Planning

- a. Nothing to report

14. Grants.

- a. Need to look into new grants and a new grant writer.

15. District Health & Safety.

- a. Resolving scheduling issues.

16. Web.

- a. Finalizing website with Firehouse Solutions.

17. Policies & Procedure.

- a. Board still drafting and reviewing the Officer & Training Criteria Policy
- b. Working with company regarding implementing an Alcohol & Substance Use and Abuse Policy.
- c. Revising credit card purchase policy.

18. Old Business.

- a. Dry hydrant project to get new bids from companies to complete the project.

19. New Business.

- a. Changing status of Diana Hess
- b. The next District Meeting will be on Monday August 12th.

On a motion by Commissioner Brower, which was seconded by Commissioner Erickson, the Board approved Diana Hess having her status changed to pt employee receiving a W2. The vote was, Yays: 4, Nays: 0, Abstain: 0. All present in favor. Motion carried.

20. Public Comments.

- a. Nothing to report

21. Executive Session.

On a motion by Commissioner Lomonaco, which was seconded by Commissioner Prentice, the Board moved to go into Executive Session at 8:11 pm to discuss the medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation. The vote was, Yays: 4, Nays: 0, Abstain: 0. All present in favor. Motion Carried.

On a motion by Commissioner Lomonaco, which was seconded by Commissioner Brower, the Board moved to come out of Executive Session at 8:28 pm. No action was taken in Executive Session. The vote was, Yays: 4, Nays: 0, Abstain: 0. All present in favor. Motion Carried.

On a motion by Commissioner Brower, which was seconded by Commissioner Erickson, the Board moved to send the letters from the District's attorney to affected personnel via register mail return receipt. The vote was, Yays: 4, Nays: 0, Abstain: 0. All present in favor. Motion Carried.

22. Presentation of Vouchers. The Board then reviewed the checks that were to be issued.

On a motion by Commissioner Brower, which was seconded by Commissioner Lomonaco, the Board approved the payment of vouchers in the amount of 26,815.52. The vote was, Yays: 4, Nays: 0, Abstain: 0. All present in favor. Motion carried.

23. Meeting Adjournment. With no further business to conduct, on a motion by Commissioner Prentice, which was seconded by Commissioner Erickson, the meeting was adjourned at 8:36 p.m. The vote was, Yays: 4, Nays: 0, Abstain: 0. All present in favor, Motion Carried.

Respectfully submitted,

Cristin Erickson, Fire District Secretary